



HFNNE Steering Committee Meeting
June 8, 2023

Start time: 11:01am

6/8: Meeting Roles

Bronwyn – facilitator & proj. mgr.

Chloe – monitor chat

Kelly – taskmaster & hands-raised

Official start time: 11:01

Housekeeping (~9 minutes)

- Meeting roles
- Any objections or revisions to the May 25 minutes?
- Summer meeting schedule update: Due to conflicts, our June 22 & August 3rd meetings are canceled.
- Welcome, Liana Perez!

- I. **October 5th Summit: Focused Follow-up Discussion** (~30 minutes)
- I. **Discussion led by David:** Balancing the long-term desire to treat/eliminate HCV with the real and immediate needs of the communities of people who use drugs (~10 minutes)
- I. **Wrap up** (~5 minutes)
 - a. Review action items (Taskmaster)
 - b. Evaluation reminder
 - c. Any Other Business (Parking Lot)

Next meeting: July 6, 2023 @ 11am via ZOOM.

****No June 22nd meeting****

Thank you!!!

Housekeeping

Please add your
name, pronoun,
and affiliation to
the chat

- Meeting roles
- Any objections or revisions to the May 25 minutes?
- Summer meeting schedule update:
Due to conflicts, our June 22 & August 3rd meetings are canceled.
- Welcome, Liana Perez!





Welcome, Liana!

Liana Perez (She/her/hers), BSN, RN

Public Health Nurse for Disease Intervention Services & Behavioral Health
City of Nashua Division of Public Health & Community Services (DPHCS)

Current HepFreeNNE SC Member List

Alexander Potter, Grant Writer/VT DOH Consultant
Caracal Consulting/VT Department of Health

Anna McConnell, Director of Drug User Health
Maine Access Points

Andrew Seaman, VT Medical Director
Better Life Partners

Anne-Marie Toderico, Pharmacy Director
Office of MaineCare Services

Brian Borah, Epidemic Intelligence Service Officer(EIS)
Vermont Department of Health

Brian S. Castonguay, Regional Manager
Wellpath

Bronwyn Barnett, Viral Hepatitis Prevention Coordinator
New Hampshire Division of Public Health

Carrie Lones, Viral Hepatitis Epidemiologist
New Hampshire Division of Public Health

Chloe Manchester, Viral Hepatitis Prevention Coordinator
Maine Centers for Disease Control

David de Gijzel, Physician - Infectious Diseases and Addiction Medicine
Dartmouth-Hitchcock Health

Geoff McIntosh, Population Health Acct. Executive
Abbvie

Hannah Bowen, HIV/STI/HCV Surveillance Program Manager
New Hampshire Division of Public Health

Jay Gupta, Director of Pharmacy & Integrative Health
Harbor Care

Kelly Bachiochi, HIV/STI/HCV Epidemiologist
Vermont Department of Health

Kinna Thakrar, Physician - Infectious Diseases and Addiction Medicine
MaineHealth

Kristen Chopas, National Accounts Director
Gilead

Laurie Williams, Liver Diseases – Principal Medical Scientist
Gilead

Liana Perez, Public Health Nurse for Disease Intervention Services & Behavioral Health
City of Nashua Division of Public Health & Community Services (DPHCS)

Melissa Caminiti, Director of Recovery & Reentry Services
Wellpath

Mike Selick, Associate Director of Capacity Building
National Harm Reduction Coalition

Nikki Butler, Southern Maine Director of Overdose Prevention,
Maine Access Points

Roxann Stubbs, Sr. Medical Science Liaison Hepatology
Abbvie

Tiffany Townsend, Family Nurse Practitioner / ME ECHO
Maine Medical Center/Maine Medical Partners



Save the Dates

Minimal information needed to start getting this on people's calendars -

- Event Name
- ✓ Date – October 5
- Time frame – **Determine today**
- A short & sweet “hook” to generate interest
- ✓ General email address for preliminary questions
- Live HepFreeNNE webpage – *by the end of June*
- ? Anything else

What is our target timeframe for starting to send out **Save the Dates**?

- Requesting info be added to association & coalition lists & routine newsletters
- Requesting information be added to internal & external DOH event calendars & posted to internal/external webpages
- Mass email to Stakeholder List
- Events/networking
- Media (*maybe wait until the agenda is developed for this*)
- ? Where else?



Summit: Defining & Prioritizing the Purpose

1. Recruit Planning Group Members

Ensuring that attendees leave the summit feeling:

- Motivated to eliminate HBV/HCV
- VH elimination is attainable
- Confident in the planning process & the Steering Committee's leadership of it
- They are able to contribute meaningfully: participation is worth their time & their voice will be heard
- They will get something in return – participation is mutually beneficial



Summit: Defining & Prioritizing the Purpose

2. Revise the 1st Iteration of Goals & Priority Areas (PAGs)

Establishing a thoughtful & well-structured way to engage attendees in this process.

- Identifying and defining key roles for each breakout group, such as a facilitator, a co-moderator, someone on tech support/logistics, an SC “plant” etc. 😊
- Assessing technology needs for “frustration free” interactive participation & to capture feedback
- Basic scripts & prompts for facilitators & moderators



October 5, Virtual (Zoom) + Recorded

Draft structure/session timeline

9am – 2pm

9am – 10am: 45 minute session, 15 minute break

10am – 11am: 45 minute session, 15 minute break

11am – 11:45am: 45 minute session that leads into a break for lunch

11:45 – 12:15pm: ½ hour lunch break

12:15pm – 1pm: 45 minute breakout sessions (goal development), 15 minute break

1:15pm – 2pm: 45 minute session

2pm: Optional 15 minutes of Q & A at the end



Draft agenda outline – Morning Sessions 1-3

Session 1 (9am - 9:45am)

- **Welcome & Opening Remarks (10 minutes)**
- **Keynote Speaker (20 minutes):** *Priming the day & getting people excited!* Putting this initiative in the context of national & global VH elimination priorities; making the case that VH elimination is a solvable public health crisis, grounded in harm reduction. Include a short case study demonstrating that VH elimination is attainable!
- **High-level overview of HepFreeNNE Timeline & Summit Goals (15 minutes):** help attendees understand how this kickoff summit fits the broader timeline; highlight the role of the Planning Group; review summit goals.

15 MINUTE BREAK

Session 2 (10am – 10:45am)

- **Present the NNE Epi Profile & Situational Analysis**

15 MINUTE BREAK

Session 3 (11am-11:45am)

- **Brief overview of the steering committee's process for developing the first draft iteration of goals – but do not present the draft goals just yet - use this as a hook for getting people back after lunch!**
- **Present summarized qualitative data from the three lanes of listening sessions/surveys/interviews**

LUNCH BREAK (11:45-12:15pm)



Draft agenda outline – afternoon sessions 4 & 5

Session 4 (12:15-1pm)

- Present the draft priority areas and goals
- Facilitated breakout sessions to revised the goals & priority areas
- Consider including some sort of poll to capture folx who are definitely interested in continuing this work by joining the bi-monthly Planning Group

15 MINUTE BREAK

Session 5 (1:15pm-2pm)

- **Harm reduction panel?** Staff and people who use their services talking about what they are seeing and experiencing related to viral hepatitis in the context of broader healthcare and social determinant needs?
- **Closing remarks & Call to Action/Next Steps** – how to register for Planning Group Meetings

15 MINUTE OPTIONAL Q&A @ 2pm



Start thinking about immediate post meeting needs

- Registration/calendar invites for bi-monthly planning group (send these out in advance, too).
- “Thank you for attending – here is where you can find summit materials and updated info on HepFreeNNE etc.”
- Evaluation
- Touchpoints for keeping people engaged and staying relevant in between the kickoff summit & next planning meeting



Discussion – led by David

Balancing the long-term desire to treat/eliminate HCV with the real and immediate needs of the communities of people who use drugs





Wrap up

**A. Review action items
(Taskmaster)**

B. Evaluation Reminder

***C. Time Permitting: Any Other
Business (Parking Lot)***



THANK YOU!

Next meeting: July 6, 2023

Session 1 (9am - 9:45am)

- **Welcome & Opening Remarks (short: 5 minutes)**
- **Keynote Speaker (25 minutes):** *Priming the day & getting people excited!* Putting this initiative in the context of national & global VH elimination priorities; making the case that VH elimination is a solvable public health crisis, grounded in harm reduction. Include a short case study demonstrating that VH elimination is attainable!
- **High-level overview of HepFreeNNE Timeline & Summit Goals (15 minutes):** help attendees understand how this kickoff summit fits the broader timeline; highlight the role of the Planning Group; review summit goals.

15 MINUTE BREAK

Session 2 (10am – 10:45am)

- **Present the NNE Epi Profile & Situational Analysis**

15 MINUTE BREAK

Session 3 (11am-11:45am)

- **Brief overview of the steering committee's process for developing the first draft iteration of goals (aka the three lanes of listening sessions)** – but do not present the draft goals just yet - use this as a hook for getting people back after lunch!
- **Present summarized qualitative data from the three lanes of listening sessions**

LUNCH BREAK (11:45-12:15pm)

Session 4 (12:15-1pm)

- **Present the draft priority areas and goals**
- **Breakout sessions to workshop goals/priority areas**
- **Consider including some sort of poll to capture folx who are definitely interested in continuing this work by joining the bi-monthly Planning Group**

15 MINUTE BREAK

Session 5 (1:15pm-2pm)

- **Harm reduction panel?** Staff and people who use their services talking about what they are seeing and experiencing related to viral hepatitis, but in the context of broader healthcare and social determinant needs?
- **Closing remarks & Call to Action/Next Steps**

15 MINUTE OPTIONAL Q&A @ 2pm

