



Diagnose Workgroup Meeting Agenda

Date: [Insert Date] Time: [Insert Time]

Goal: Diagnose all people with HIV as early as possible.

1. Member check-in
2. Recap of previous meeting using most recent Status Report:
 - a. Review of planned action items
 - b. Open discussion on action items
 - c. Identify outstanding questions
3. Discuss the six core questions associated with EACH Objective
 - a. Increase the number of people who identify as having lived experience with HIV actively participating in efforts impacting HIV, STI and or HCV by 15% in five years.
 - b. Increase HIV, STI and HCV testing by 10% in five years.
 - c. Increase capacity of three healthcare delivery systems and their workforce to effectively identify, diagnose and care for people living with HIV/STIs/HCV in five years.

Questions	•Do you have any questions about this objective?
Data	•What are our data sources? What is our data telling us? •Are we making progress on achieving this objective?
Successes	•What successes have we had toward meeting this objective? •Are there lessons learned that can apply elsewhere?
Challenges	•What problem(s) do we face to meeting this objective?
Problem-Solving	•How can we overcome the problem(s)?
Next Steps	•What do we need to do next?

4. Action Planning
 - a. Recap specific actions to address the objectives of the Diagnose Workgroup.
 - b. Assign tasks and time frames to members.
5. Meeting conclusion
 - a. Confirm date and time for next meeting.
 - b. Thank all members for their time and participation.
6. Chairs complete IHP Workgroup Status Report after the meeting and submit by emailing to PHED@dhhs.nh.gov.
 - a. NEVER include any personal, identifiable, or protected information in these reports.
 - b. Status Reports are posted online: [New Hampshire HIV Planning Group - nhhiv.org](http://nhhiv.org)