



Prevent Workgroup Meeting Agenda

Date: [Insert Date] Time: [Insert Time]

Goal: Prevent new HIV transmissions by using proven interventions, including Pre-Exposure Prophylaxis and Syringe Service Programs.

1. Member check-in
2. Recap of previous meeting using most recent Status Report:
 - a. Review of planned action items
 - b. Open discussion on action items
 - c. Identify outstanding questions
3. Discuss the six core questions associated with EACH Objective
 - a. Increase uptake of Pre-Exposure Prophylaxis by 10% in five years.
 - b. Increase number of people accessing SSP services by 5% in five years.
 - c. Increase treatment as prevention efforts (U=U) by diagnosing PLWH, as early as possible, and getting them into care to achieve and maintain viral suppression by 2% in five years.

Questions	•Do you have any questions about this objective?
Data	•What are our data sources? What is our data telling us? •Are we making progress on achieving this objective?
Successes	•What successes have we had toward meeting this objective? •Are there lessons learned that can apply elsewhere?
Challenges	•What problem(s) do we face to meeting this objective?
Problem-Solving	•How can we overcome the problem(s)?
Next Steps	•What do we need to do next?

4. Action Planning
 - a. Recap specific actions to address the objectives of the Prevent Workgroup.
 - b. Assign tasks and time frames to members.
5. Meeting conclusion
 - a. Confirm date and time for next meeting.
 - b. Thank all members for their time and participation.
6. Chairs complete IHP Workgroup Status Report after the meeting and submit by emailing to PHED@dhhs.nh.gov.
 - a. NEVER include any personal, identifiable, or protected information in these reports.
 - b. Status Reports are posted online: New Hampshire HIV Planning Group - nhhiv.org